



## Organisation Details

Organisation:

Job Title:

Contact Name:

Address:




Email Address:

Contact Telephone Number:

## Billing Details

Invoice Address (if different to main address):




How many passports would you like to purchase?

PO Number:

## Members Details

Please complete the **Member Enrolment form** and attach to this application.  
Members can be from your own organisation or Contracted suppliers.

## Access to records

The organisation whom you supply may request access to assist with assurance scheme compliance and to assist with the sourcing of training on your behalf. If they have requested this and you would like to authorise access, please complete the following: **Access to records will only be provided if authorisation is provided by yourself.**

Subscriber Name:

## Signature

Signature:

Date:





## Cost

The cost of scheme membership is £20 per passport renewable on an annual basis. Organisations are able to make bulk purchases and assign to registrations as required. Bulk purchases will benefit from a number of complimentary passports as follows:

200 +	20 Free Passports
100	10 Free Passports
50	5 Free Passports
10	1 Free Passport

VAT will be charged at the standard rate.

The cost of registration does not include the cost of training delivery.

## Payment Details

Once an order has been received, an invoice will be issued by Lantra for the full amount. Access to passports will only be released once payment has been received by Lantra. Payment terms are strictly 30 days.

The passport is renewable on a 12 monthly basis. Companies / individuals will be asked a month before the end of this term whether they would like to renew. If notification or payment is not received then access to these records will be suspended.

### Completed forms should be returned to:

Lion Training Passport, South Green Park, Mattishall, Dereham, Norfolk, NR20 3JY  
or email [liontrainingpassport@poultec.co.uk](mailto:liontrainingpassport@poultec.co.uk)

## Nominated Role - First Aider

Each location is required to have a nominated first aider, please ensure that they are identified on the enclosed application form by ticking the relevant box



